



SELLERS REAL ESTATE CLOSING INFORMATION FORM

SUBJECT PROPERTY: _____

NAMES/CONTACT: **INDIVIDUAL** **BUSINESS**

Seller (1): _____ SS: _____

Marital Status: **Married** **Single** **Separated** **Divorced** **N/A - Business**

Seller (2): _____ (if applicable)

Marital Status: **Married** **Single** **Separated** **Divorced** **N/A - Business**

Forwarding Address: _____

Phone: _____ E-mail: _____

REALTOR: Agent: _____ Firm: _____

Phone: _____ E-mail: _____

LA Commission: _____ BA Commission: _____

SCHEDULING: Will Seller(s) Attend Closing? **YES** **NO***

*If NO – Please provide the following:

Principal: _____ Attorney-in-Fact: _____

EXISTING LIENS OR JUDGMENTS ON TITLE: (NOTE: \$50 per lien cancellation)

#1 Lender: Name: _____ Loan #: _____

Phone: _____ E-mail/Fax: _____

#2 Lender Name: _____ Loan #: _____

(if applicable) Phone: _____ E-mail/Fax: _____



SURVEY: Do you have an existing Survey to provide to buyer? YES NO

By: _____ Dated: _____

TITLE INSURANCE: *If you have access to your prior title policy complete this section.*

Title Insurance Company: _____ Policy #: _____

HOA INFORMATION: *If property is subject to HOA complete this section.*

Management Company: _____ Contact Name: _____

Phone: _____ E-mail/Fax: _____

Amount: _____ Last Paid: _____

Dues are collected: MONTHLY QUARTERLY ANNUALLY

SELLER DOCUMENT PREPARATION:

Vyas Realty Law shall prepare the seller documents for \$150.00: YES NO

*If NO – Please confirm seller attorney information:

Firm: _____ Attorney: _____

Phone: _____ E-mail: _____ Fax: _____ Fee: _____

PRIOR USE: PRIMARY SECOND HOME INVESTMENT*

NOTE: If this is a rental property, please provide copy of lease information.

LIEN WAIVER:

Work has been performed on the Property within the last six (6) months: YES* NO

*If YES – Please provide copies of unpaid invoices for services to be paid at closing.

IMPORTANT NOTES:

NOTE: Please complete all sections and return to info@VyasRealtyLaw.com